



**Ashoka Institute of Technology and Management**  
**Pahariya, Sarnath, Varanasi-221007 (U.P.)**

(Affiliated to Dr. A.P.J. Abdul Kalam Technical University & Board of Technical Education, Lucknow)  
(Approved by AICTE & PCI, New Delhi)

AKTU-641

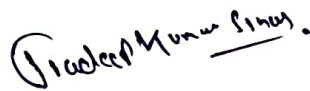
BTE-4186



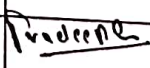


Ref. No. - Ashoka/Central Library /2024-25/06

**Library circular**

Date-08/01/2024

The Library Committee Meeting will be conducted on Date-09/01/2024 (Tuesday) in AITM Central Library at 12:00 am. Hence all the Library Committee members are requested to attend the meeting.

  
Pradeep Kumar Singh  
(Convener)

S.NO.	Name of the Members	Signature
1.	Dr. Ashwamedh Maurya Hod, Applied Science	
2.	Er. Asim Dev Registrar	
3.	Dr. Uzma Javed Member	
4.	Mr. Pradeep Kumar Singh Convener, Librarian	
5.	Mr. Sanjay Kumar Maurya Member	
6.	Mrs. Priyanka Mishra Member	
7.	Mr. Ravi Prakash Singh Member	



**Ashoka Institute of Technology and Management**  
**Pahariya, Sarnath, Varanasi-221007 (U.P.)**

(Affiliated to Dr. A.P.J. Abdul Kalam Technical University & Board of Technical Education,  
Lucknow)

(Approved by AICTE & PCI, New Delhi)

AKTU-641

BTE-4186

Ref. No. - Ashoka/Central Library /2024-25/06

Dated: 09/01/2024

**MINUTES OF THE MEETING**

**OPENING**

Date of the Meeting -09/12/2023	Day of the Meeting-Tuesday
Time of Meeting -12:00 am	Meeting Venue -Ashoka Central Library
Meeting Duration - 1 Hour	Meeting Chaired by - Dr. Ajay Bhushan Prasad

**MEMBERS ATTENDANCE**

No.	Name	Designation	Signature
1.	Dr. Ashwamedh Maurya	Hod ,Applied Science	
2.	Er. Asim Dev	Registrar	
3.	Dr. Uzma Javed	Applied Science	
4.	Mr.Pradeep Kumar Singh	Convener, Librarian	
5.	Mr. Sanjay Kumar Maurya	Member	
6.	Mrs. Priyanka Mishra	Member	
7.	Mr. Ravi Prakash Singh	Member	

**AGENDA OF THE MEETING**

1. Approval of demand books for current semester
2. Usages of electronic resources subscribed by the college..
3. Discussion about e-library maintenance .
4. Library timing extend proposal..

**ACTION TO BE TAKEN**

1. The committee member presented the list of demand books and waiting for approval..
2. The member expressed in the meeting that users of electronic resources is good as per uses -statistics the chairman requested to member to motivate faculty and students to refer electronic resources..
3. The committee purpose to update all the system.

4. Library timing extended for semester exam ( 9:00 am to 9:00 pm) .

**ADJOURNMENT OF THE MEETING**

The meeting was adjourned at One hour Time 12:00am. the Chairperson/Convener/Secretary declared the adjournment with the closing speech.

**NEXT MEETING**

The next meeting will be held/scheduled on Date-08/06/2024 time 2:00pm and venue-Ashoka Central Library.

**SUBMITTED BY**

A handwritten signature in black ink, appearing to read 'Jeeva', is written over a long, thin horizontal line that extends to the right.

**APPROVED BY**  
(Chairperson of the meeting/Director)